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District of Columbia Air National Guard

Technician Announcement Announcement Number: Tech 11-050



APPLICATION MUST BE FORWARDED TO:

Human Resource Office
DC National Guard
2001 East Capitol Street
Washington, DC 20003-1719
APPLICATION MUST BE RECEIVED BY

OPENING DATE: | CLOSING DATE:

30 Sep 11

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Position Title, Series, Grade, Salary Range

Health Technician, D1724000 GS-0640-08 - \$46,745 - \$60,765

Maximum Military Rank: TSGT

Selectee will be assigned to a compatible military position.

Military Duty Assignment: 4XXXX

Position Location:

113th MDG, DCANG

Joint Base Andrews, Maryland

Appointment Status

[X] Excepted [X] Enlisted [] Officer

] Competitive

AREA OF CONSIDERATION:

TECHNICIAN:

GROUP III

(Individuals who possess the necessary qualifications for military membership in the DCANG)

Permanent Change of Station: Relocation expenses will not be paid to Technician's.

Special Remarks: http://www.113wg.ang.af.mil/ **Indefinite-May Lead to Permanent**

INSTRUCTION FOR APPLYING: This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applicant's application must contain current unit assignment, AFSC and military grade. All submitted documents must be current. **No binders please**.

If you are applying under the Technician Job Announcement the following documents are required:

- 1.) OF612, or a Resume
- 2.) KSA's Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.
- 3.) Current Unit assignment, AFSC and Military grade must be included on application or a separate paper.

Condition of Employment:

<u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

Technician Employment Questions: SPC Tiffanne May Human Resources Specialist at 202-685-9775 or DSN 325-9775. SPC Inga Respass, Human Resources Assistant can be reached at 202-685-9763 or DSN 325-9763.

Evaluation Process: Applications will be evaluated solely on information supplied in the application (OF612 or resume). Experience will evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.

For Military Members: Acceptance of this position will cause termination of Federal Bonuses pursuant to respective selected Reserve Incentives Programs (SRIP). This termination may be with or without recoupment of payment already made.

This announcement must be posted on unit bulletin boards until the day following the closing date.



Announcement Number: Tech #11-050

Position: Health Technician, D1724000 GS-0640-08

Brief Description of Duties: Develops plans, procedures, goals and objectives in support of the Aerospace Medicine and Force Health Management Programs using an extensive knowledge of Department of Defense (DOD), Occupational Safety Health Administration (OSHA), United States Air Force (USAF) and Air National Guard (ANG) directives, policies and standards. Implements and maintains the information management systems utilized for aerospace medicine and force health protection programs. Administers the Physical Examinations and Standards (PES) program and serves as a medical expert on related issues. Develops procedures to evaluate the effectiveness of the PES program and implements processes to ensure individual medical readiness and deployability. Manages the Reserve Component Periodic Health Assessment (RCPHA) program. Reviews military unique individual readiness requirements. Identifies documents and ensures member is notified of abnormal laboratory or diagnostic results. Tracks PIMR and reports noncompliance information to leadership. Monitors the medical status of military personnel. Determines the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions. Determines the need for and initiates worldwide duty evaluations for non-duty related actions. Administers policies and develops procedures for the flight medicine and grounding management programs, which directly affect flying safety and mission readiness. Manages administrative and automated orders system. Prepares, revokes, amends, reproduces, and distributes logs and maintains orders for all Medical Group personnel. Provides prescreening for medical/dental/mental health and evaluation of personnel eligibility for deployment. Performs quality assurance studies on medical issues such as: patient satisfaction surveys, review of medical records for content and structure, reviews laboratory results for validity and application, and generates readiness reports for commander review. Administers the medical records program and acts as the medical records custodian. Prepares, safeguards, and maintains medical and dental records. Reviews records for security clearances and special duty assignments. Must possess a working knowledge of other DOD component medical requirements. Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations and laws. Performs other duties as assigned.

Qualifications: GS-08

General Experience: Experience which has provided some familiarity with medical care and a basic knowledge of procedures and equipment used in providing support services to medical or health personnel. Must have a knowledge of administrative methods and procedures used in providing support services.

Specialized Experience: Must demonstrate <u>eighteen (18) months</u> experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements - GS-08

- A. Knowledge of physical examination techniques to include taking and recording blood pressure, pulse, height, weight, routine visual acuity testing, interpretation of hearing tests and other related techniques.
- B. Knowledge of medical terminology, anatomy, and physiology.
- C. Skill in applying, an extensive body of rules, regulations, procedures and precedents relating to the physical standards program and ability to resolve complex procedural and substantive problems.
- D. Ability to record and report medical information such as test results, and give preparatory instructions to patients for a variety of diagnostic procedures.

Current Unit assignment, AFSC and Military grade must be included on application. Incomplete applications will not be considered for employment.